

## **Youth Minister Job Description**

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**Job Title:**

**Youth Minister**

**Purpose Statement:**

Assist in providing visionary leadership to the ministries of Longview Christian Church within the church's mission of "introducing messy people to Jesus so that they, too, can change and experience the new life that our Lord came to offer."

**Position Summary:**

Part of what this Youth Minister will be responsible for is planning, coordinating, and implementing the worship, community, and service opportunities for students, grades 5-12 in an effort to help change lives and have a kingdom impact. The Youth Minister will develop curriculum and recruit and manage a volunteer team of teachers and small group leaders for the Youth Ministry.

**Reports to:**

Lead Minister

**Qualifications:**

- Exhibits a personal and growing relationship with God, a teachable spirit, and a healthy family life.
- A self-motivated leader, capable of casting and imparting a vision for ministry, possessing relational skills with students, parents, and staff.
- Possess basic administrative skills and is dedicated to programming excellence.
- Is in agreement with the church's doctrine, mission, and values and has a passion for evangelism and outreach.
- Undergraduate degree; Experience in and a passion for Youth Ministry.

**Core Responsibilities:**

- To work as a "leader of leaders" and "recruiter-equipper" who recruits, equips, and discipless adult volunteers.
- Develop, manage, and implement curriculum for all classes/programs within Youth Ministry to help facilitate the growth of individual students.
- Develop and implement an annual ministry plan with a calendar of activities/programs that are inclusive and promote relationship development, discipleship, and parent-student interaction. This plan should establish a healthy balance between *Worship, Community, and Service* in the lives of youth.
- Manage and maintain all classrooms within Youth Ministry in conjunction with the Volunteer Team, ensuring that the environments are welcoming to youth and parents.
- Recruit, equip, and encourage volunteers to build and foster mentoring relationships with youth.
- Create and work within the Youth Ministry budget.
- Create and/or manage a Youth Ministry policy manual, with a strong focus on risk management, and ensure that procedures are followed.
- Plan, promote, and coordinate Youth Ministry events in alignment with the position purpose statement and in coordination with the mission and vision of LCC.
- Work with Discipleship Ministry Departments to create smooth department transitions for youth and parents.
- Come alongside parents as a resource and an encouragement in the discipleship of their students/children.

**Additional Responsibilities:**

- Serve in other traditional pastoral roles as needed.
- Attend staff meetings and regularly evaluate procedures, programs and events.
- Attend ministry focused professional and training programs as approved by the Lead Minister.
- On occasion, the Youth Minister will be invited to attend meetings of the Elders to give reports, review mission/vision, and to be exposed to the processes of mature, biblical leadership.

**Competencies:**

- Has the ability to thrive in a team-based environment.
- Teachable, responsive, and respectful of authority.
- Has the ability to engage, enable, and retain a strong group of volunteers.
- A person who will treat this job both as a ministry and a professional position.

**Work Schedule:**

40 hours weekly (additional hours may be required during special events/activities)